

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF PINAL

2021 MAR 25 PM 12: 10

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BY _____
DEPUTY

ADMINISTRATIVE ORDER

IN THE MATTER OF THE)
PROCEDURE TO ESTABLISH)
A MASTER JURY LIST AND)
MASTER JURY FILE)
_____)

No. 2021-000 25

WHEREAS, the following procedure was developed by the Clerk of the Court to formalized the approved procedure to establish a master jury list and master jury file, and this procedure was the product of a regular review of court processes;

WHEREAS, the following procedure complies with the requirements of title 21, chapter 3, and was properly utilized by the Jury Commissioner to establish the current master jury list and master jury file, and this procedure remains appropriate to use under existing law, until further order of the Presiding Judge.

Now, therefore,

IT IS HEREBY ORDERED that the Jury Commissioner shall produce a master jury list, which shall be comprised of the names and addresses of eligible persons who reside in Pinal County and shall include persons on the voter registration list of Pinal County, other persons who are eligible for jury service who have been licensed pursuant to title 28, chapter 8, article 4 or 5, and persons on other lists as may be determined by the supreme court, which shall be merged to avoid duplicates, as prescribed by A.R.S. § 21-301(A).

IT IS FURTHER ORDERED that the Jury Commissioner shall obtain the preceding data from the County Recorder on the schedule prescribed in A.R.S. § 21-301(B), and the Jury Commissioner shall make a written request to the department of transportation to furnish and periodically revise a list of the names and addresses of other persons who are eligible for jury service who have been licensed pursuant to title 28, chapter 8, article 4 or 5, pursuant to A.R.S. § 21-301(C).

IT IS FURTHER ORDERED that, following completion of the master jury list, the Jury Commissioner shall randomly select from the master jury list the number of names that are necessary to provide a sufficient number of persons for jury service during the ensuing six months, or such shorter time as the Presiding Judge shall from time-to-time decide, which shall be the master jury file for that period, pursuant to A.R.S. § 21-311(A).

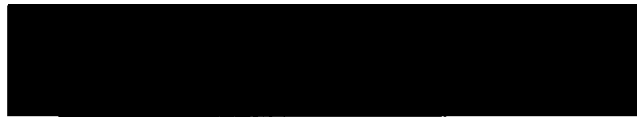
IT IS FURTHER ORDERED approving the delegation by the Jury Commissioner to Jury Systems, Inc., to (1) merge the source lists to create the master jury list, (2) randomly select the required number of names for the master jury file, and (3) provide storage and automation services, pursuant to A.R.S. § 21-301(B), 21-311(B), and 21-313, which shall remain subject to appropriate contractual restrictions that protect against the intentional or accidental disclosure of information that may not be disclosed for any other purpose than the selection of jurors.

IT IS FURTHER ORDERED approving the use of the "One Day/One Trial" method of juror management.

IT IS FURTHER ORDERED that the Jury Commissioner shall hereinafter evaluate the sufficiency of the number of persons on the two most recent master jury files and, not less than sixty days before randomly selecting a next master jury file, the Jury Commissioner shall make recommendations to the Presiding Judge as to the appropriate size of the next master jury file and whether to retain names from the current master jury file.

IT IS FURTHER ORDERED that the Presiding Judge, in consultation with the Jury Commissioner, shall periodically set the number of names to be included in one or more future master jury files by separate order, including whether to retain and carry-over names from the preceding master jury file.

Dated this 25 day of March, 2021.



Honorable Stephen F. McCarville,
Presiding Judge

Original: Clerk of the Superior Court

Copies: Judges, Pinal County

Kent Volkmer, Pinal County Attorney

Rebecca Padilla, Clerk of the Court/Jury Commissioner

Leo Lew, County Manager

Todd Zweig, Court Administration

Odette Apodaca, Chief Deputy

Norma Ortega, Associate Jury Commissioner