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AMANDA STANFORD  
CLERK OF SUPERIOR COURT

2015 MAY 14 PM 2:53

BY Mat  
DEPUTY

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA  
IN AND FOR THE COUNTY OF PINAL

IN THE MATTER OF PARTIAL )  
ASSIGNMENT AND )  
DUTIES OF THE SUPERIOR )  
COURT COMMISSIONERS/ )  
JUDGES PRO TEM (JPT). )  
\_\_\_\_\_ )

ADMINISTRATIVE ORDER

No. 2015 - 00021

**WHEREAS** the Presiding Judge of the Superior Court of Arizona in and for Pinal County is the Chief judicial officer of the county and has administrative authority over all courts in Pinal County, pursuant to Article VI of the Arizona Constitution and Arizona Supreme Court Administrative Order No. 2005-32 (revised May 16, 2005); and

**WHEREAS** the Superior Court is modifying certain caseload management practices in an ongoing effort to enhance the efficiency of the Judiciary in Pinal County, and the resource demands placed on the Superior Court have changed since prior Administrative Orders that allocated caseloads, which require modification of the current allocation of resources.

**NOW, THEREFORE, IT IS ORDERED** affirming all current duties and assignments of all full-time and part-time judicial officers of the Superior Court as set forth in AO2014-00039, except where modified by this Administrative Order, effective May 1, 2015.

**FAMILY**

**IT IS FURTHER ORDERED** that Judge Pro Tem Craig A. Raymond (CAR) shall be assigned to the Family Bench and shall be directly supervised by the Presiding Family Law Judge, except that the Presiding Judge shall continue to assign temporary court-calendar coverage duties, as required, including jail coverage on Friday. This assignment includes processing miscellaneous IVD files, non IVD motions, issues related to child support only, and reviewing/signing consent decrees and default dissolution decrees where there are no children (if there are, then a hearing is required, thus Wednesday morning), and may also include lower court appeals.

## CIVIL

**IT IS FURTHER ORDERED** that all pending civil cases (except those below) currently assigned to Judge Gilberto V. Figueroa (GVF), shall be reassigned by separate Order of the Presiding Civil Judge.

**IT IS FURTHER ORDERED** the Clerk of the Court shall set all hearings (including pre-trials) for forcible entry and detainer, change of name, any cases in which Plaintiff is in the custody of the DOC or other correctional facility or jail, any request for default judgment by motion or hearing, all guardianships and conservatorship cases before the Honorable Gilberto V. Figueroa (GVF). This authority includes Habeas Corpus and civil rights litigation, and civil forfeiture before Judge Gilberto V. Figueroa (GVF) **notwithstanding that such cases are permanently assigned to another judge pursuant to the terminal digits described above.**

**IT IS FURTHER ORDERED** that Superior Court Judges may delegate the following additional Civil proceedings to Commissioner/JPT Craig A. Raymond (CAR): lower court appeals; garnishment; supplemental proceedings; provisional remedy in replevin; forcible entry and detainer, change of name, civil forfeiture, requests related to service of process; and other matters with the consent of the Presiding Judge. In any such delegations, the assigned Superior Court's staff shall provide support to Judge Raymond, consistent with current practice on this caseload.

## CRIMINAL

**IT IS FURTHER ORDERED** that the Presiding Criminal Judge shall direct the reassignment of the current Criminal caseload of Judge Gilberto V. Figueroa (GVF), and Judge Craig A. Raymond (CAR) to Judge Bradley Soos (BMS) if available for assignment. Those cases in which Judge Soos is precluded from assignment shall be referred to the Presiding Criminal Judge for reassignment.

## DESIGNATION OF PRESIDING JUDGES

**IT IS FURTHER ORDERED** Gilberto V. Figueroa (GVF) is appointed as Presiding Probate Judge of Pinal County.

**IT IS FURTHER ORDERED** that the Presiding Judge for each bench is delegated general authority over their bench, except as modified or limited by Administrative Order or direction by the Presiding Judge, and shall specifically supervise staff judges that are assigned to the bench, coordinate coverage, reassign cases within the bench as required, and provide a monthly assignment report to the Presiding Judge.

**Dated** this 11th day of May, 2015.



Honorable Stephen F. McCarville,  
Presiding Judge

Original: Clerk of the Superior Court

Copies: Judges, Pinal County

Lando Voyles, Pinal County Attorney

Amanda Stanford, Clerk of the Court

Greg Stanley, County Manager

James Mannato, Public Defender

Todd Zweig, Court Administration

David Rodriguez, Chief Criminal Deputy County Attorney

Victims' Assistance Program

Odette Apodaca, Operations Director

Sabine Michael, Law Library