

WHEN FILING EMERGENCY DOCUMENTS

1. Make sure you file these documents in the Florence Superior Court Office only.
2. You will need to come as early as possible, try to come no later than **2:00 pm**. This will allow the Court enough time to process your request. **PLEASE NOTE:** the Court is trying to schedule in your Emergency Request within a Judges existing scheduled hearings. **Processing an emergency petition is a least a 2-3 hour process.**
3. Please make sure your forms are **TYPED** or filled out in **BLACK INK ONLY.** **ALL DOCUMENTS MUST BE LEGIBLE.**
4. For all pleadings and other papers filed, other than printed forms, shall be clearly handwritten or typewritten on **ONE SIDE OF THE PAGE ONLY.** The body of all documents shall be double spaced and shall not exceed 28 lines per page, except for headings, quotations and footnotes which may be single spaced. Documents shall be on white, opaque, unglazed paper **MEASURING 8 - 1/2 INCHES X 11 INCHES,** with a top margin of **2 INCHES;** a top margin of each subsequent page of not less than 1 - 1/2 inches; a left-hand margin of not less than 1 inch; a right-hand margin of not less than 1/2 inch; and a margin at the bottom of the page of not less than 1/2 inch.

PLEASE READ

- **When filing emergency documents in the Court please be prepared to wait, this is a lengthy process.**
- **The Court asks that you do not bring children, they are not allowed in the Courtroom.**
- **If you come later than 3:00 pm, the Court may not complete the processing of your emergency request, therefore you may need to return the next business day.**

Plaintiff's Guide Sheet for Protective Orders - Please Read Carefully

The following information is provided to further explain the protective order process. It is recommended, but not required, that the Plaintiff carry a copy of the protective order at all times.

1. You can request one of the following types of protective orders:

ORDER OF PROTECTION: An Order of Protection is used for a "family" relationship between you and the Defendant. This can include any of the following: 1) married now or in the past, 2) live together now or lived together in the past, 3) parent of a child in common, 4) one of you is pregnant by the other, 5) you are a relative (parent, in-law, brother, sister, or grandparent), or 6) current or previous romantic or sexual relationship. Also, you must state how an act of domestic violence was threatened or committed against you within the last year.

INJUNCTION AGAINST HARASSMENT: The Defendant has committed a series of acts (more than one) of harassment against you in the last year. There is no fee for service of process if the petition arises out of a dating relationship.

INJUNCTION AGAINST WORKPLACE HARASSMENT: This Injunction may be filed by an employer or owner of a business or operation for the benefit of an employee or the business against a single act or series of acts of harassment.

2. OTHER PROTECTED PERSONS: It is possible that you will be referred to Superior Court if your children are listed as protected persons in this order. Only a Superior Court Judge can decide child custody or parenting time in a separate action.

3. ONE DEFENDANT: You must list only one defendant per petition. A separate petition must be filed for each defendant. **A copy of your petition and the order will be given to the Defendant and may be used in future judicial proceedings.**

4. SERVICE AND EFFECT: This protective order is valid for one year from the date it is served on the Defendant and is enforceable by law enforcement in any state or tribal nation in the United States. There is no fee for law enforcement service of an Order of Protection or Injunction Against Harassment involving a dating relationship. There is a fee to serve an Injunction Against Harassment not involving a dating relationship or an Injunction Against Workplace Harassment. The court will instruct you on how service can be made. The cost to serve injunctions varies depending on mileage and number of attempts. If you cannot afford to hire a process server, you can ask the judge to defer or waive the fee.

5. PROTECTIVE ORDER HEARING: If the Defendant disagrees with this protective order, he/she has the right to request a hearing, which will be held within 5 to 10 business days after a written request has been filed in the court that issued this order. If you do not appear at the hearing, your Order may be quashed (dismissed); therefore, you must notify the court of any change in your contact information to assure you are notified of any hearing dates and times.

6. MODIFYING OR QUASHING (DISMISSING) THIS PROTECTIVE ORDER: Only a judge can modify or quash (dismiss) this protective order. If you file an action for maternity, paternity, annulment, legal separation, or dissolution against the Defendant, advise this court at once. **Nothing you do can stop, change, or undo this protective order without the Court's written approval.**

7. PLAINTIFF CONTACT: Even if you initiate contact, the Defendant could be arrested for violating this protective order. **If the Defendant does not want you to contact him/her, the Defendant has the right to request a protective order against you.** However, orders are not automatically granted upon request. Legal requirements must be met.

8. LAW ENFORCEMENT STANDBY: If you or the Defendant needs to get personal belongings from the other, you may request standby from the judge. Standby allows you or the Defendant to return once with a law enforcement officer to obtain necessary personal belongings from the residence. Neither law enforcement nor this protective order can resolve conflicts over property, title, furniture, finances, real estate, or other ownership issues.

9. FIREARMS: You may request that the judge order the Defendant not to possess, receive, or purchase firearms or ammunition.

10. COUNSELING: If requested, counseling for the Defendant can only be ordered at a hearing of which the Defendant had notice and an opportunity to participate.

11. PUBLIC ACCESS: To comply with federal law, no identifying information about you will be published on the Judicial Branch website (www.azcourts.gov).

Case No. _____

Plaintiff's Guide Sheet for Protective Orders - Please Read Carefully

PRINT ALL INFORMATION ON THIS FORM AND ON THE PETITION.

Your Name

Your Address

(_____) _____
Your Daytime Telephone Number

City, State, ZIP

Date of Birth

E-mail address (if available) _____

You may ask the Court to keep your address confidential if the defendant does not know where you live or work. If checked, the following addresses will be restricted and will not appear on the petition served on the defendant:

Restrict: home address work address other address school address

Your relationship to the defendant is: (Choose only the FIRST category that applies to your relationship to the defendant.)

- | | |
|--|---|
| <input type="checkbox"/> married now or in the past
<input type="checkbox"/> live together now or lived together in the past
<input type="checkbox"/> parent of a child in common
<input type="checkbox"/> one party is pregnant by the other | <input type="checkbox"/> relative (parent, in-law, brother, sister, grandparent)
<input type="checkbox"/> romantic or sexual relationship (current or previous)
<input type="checkbox"/> dating but not a romantic or sexual relationship
<input type="checkbox"/> other |
|--|---|

Defendant's Name

Defendant's Address

(_____) _____
Defendant's Daytime Telephone Number

City, State, ZIP

DEFENDANT IDENTIFIERS

Please provide all information below to the best of your knowledge. If you do not know the Defendant's date of birth, an estimated date of birth is acceptable. Please indicate the date of birth is an estimate by checking the "Est." box below.

SEX	RACE	DOB	Est. []	HT	WT
EYES	HAIR	SOC SEC NUMBER			
DRIVER'S LICENSE #		STATE	EXP DATE		

ANIMALS and ORDERS OF PROTECTION – If you are requesting an Order of Protection to protect yourself, you may also ask the court to grant you the custody, care, and control of any animal owned by you, the defendant, or a minor child living in your household if you believe that the defendant is a danger to the animals. (A.R.S. § 13-3602(G)(7)) If you are asking the court to include animals on an Order of Protection, please write your request on Line 9 of the Petition.

Plaintiff / Plaintiff Employer (Work Injunction ONLY) Birth Date: _____	Defendant _____ Address _____ City, State, Zip Code, Phone _____	Case No. _____ <div style="background-color: black; color: white; text-align: center; padding: 5px;">This is <u>not</u> a court order.</div> <p style="text-align: center;">PETITION for</p> <p><input type="checkbox"/> Order of Protection</p> <p><input type="checkbox"/> Injunction Against Harassment</p> <p><input type="checkbox"/> Workplace Injunction</p>
Agent's Name (Work Injunction ONLY)		

DIRECTIONS: Please read the Plaintiff's Guide Sheet before filling out this form.

- Defendant/Plaintiff Relationship: Married now or in the past Live together now or lived together in the past
 Child in common One of us pregnant by the other Related (parent, in-law, brother, sister or grandparent)
 Romantic or sexual relationship (current or previous) Dating but not a romantic or sexual relationship
 Other: _____
- If checked, there is a pending action involving maternity, paternity, annulment, legal separation, dissolution, custody, parenting time or support in _____ Superior Court, Case #: _____ (COUNTY).
- Have you or the Defendant been charged or arrested for domestic violence OR requested a protective order?
 Yes No Not sure
 If yes or not sure, explain: _____
- I need a court order because: (PRINT both the dates and a brief description of what happened.)

Tell the judge what happened and why you need this order. A copy of this petition is provided to the defendant when the order is served. (Do not write on back or in the margin. Attach additional paper if necessary.)

Dates	

Case No. _____

5. The following persons should also be on this Order. As stated in number 4, the Defendant is a danger to them:

_____	(__/__/__)	_____	(__/__/__)
	Birth Date		Birth Date
_____	(__/__/__)	_____	(__/__/__)
	Birth Date		Birth Date

6. Defendant should be ordered to stay away from these locations, at all times, even when I am not present:

- Home _____
- Work _____
- School/Others _____

7. If checked, because of the risk of harm, order the defendant NOT to possess firearms or ammunition.

8. If checked, order the Defendant to participate in domestic violence counseling or other counseling. This can be ordered only after a hearing of which Defendant had notice and an opportunity to participate.

9. Other: _____

Under penalty of perjury, I swear or affirm the above statements are true to the best of my knowledge, and I request an Order / Injunction granting relief as allowed by law.

Plaintiff

Attest: _____
Judicial Officer / Clerk / Notary Date

DESCRIPTIVE INFORMATION SHEET

DESCRIPTION OF PLAINTIFF: (Person filing Order of Protection or Injunction Against Harassment)

Sex: _____ Origin: _____ DOB: _____ Height: _____
Weight: _____ Eyes: _____ Hair: _____ SSN: _____
Driver License # _____ State: _____ Alias Name: _____
Military: _____ Law Enforcement: _____ School: _____

CO-PLAINTIFF:

Name: _____ Relationship to You: _____
Sex: _____ Origin: _____ DOB: _____ Height: _____
Weight: _____ Eyes: _____ Hair: _____ SSN: _____
Driver License # _____ State: _____ Alias Name: _____
Military: _____ Law Enforcement: _____ School: _____

ADDITIONAL PARTIES:

1. Name: _____ Relationship to Plaintiff: _____
Sex: _____ Origin: _____ DOB: _____ Height: _____
Weight: _____ Eyes: _____ Hair: _____ SSN: _____
Driver License # _____ State: _____ Alias Name: _____
Military: _____ Law Enforcement: _____ School: _____

2. Name: _____ Relationship to Plaintiff: _____
Sex: _____ Origin: _____ DOB: _____ Height: _____
Weight: _____ Eyes: _____ Hair: _____ SSN: _____
Driver License # _____ State: _____ Alias Name: _____
Military: _____ Law Enforcement: _____ School: _____

3. Name: _____ Relationship to Plaintiff: _____
Sex: _____ Origin: _____ DOB: _____ Height: _____
Weight: _____ Eyes: _____ Hair: _____ SSN: _____
Driver License # _____ State: _____ Alias Name: _____
Military: _____ Law Enforcement: _____ School: _____

4. Name: _____ Relationship to Plaintiff: _____
Sex: _____ Origin: _____ DOB: _____ Height: _____
Weight: _____ Eyes: _____ Hair: _____ SSN: _____
Driver License # _____ State: _____ Alias Name: _____
Military: _____ Law Enforcement: _____ School: _____

PLACE DESCRIPTIVE INFORMATION SHEET IN SEALED ENVELOPE WITH GUIDE SHEET

ORDER OF PROTECTION

Amended Order

Case No.

Court ORI No.

County State

Former Case No.

PLAINTIFF

First Middle Last

PLAINTIFF IDENTIFIERS

Date of Birth of Plaintiff

And/or on behalf of minor family member(s) and other Protected Person(s): (List name and DOB.)

v.

DEFENDANT

First Middle Last

Defendant/Plaintiff Relationship: _____

Defendant's Address : _____

CAUTION: Weapon Alleged in Petition

DEFENDANT IDENTIFIERS

SEX	RACE	DOB	HT	WT
EYES	HAIR	Arizona Prohibits Release of Social Security Numbers		
DRIVER LICENSE #		STATE	EXP DATE	

Estimated Date of Birth

WARNINGS TO DEFENDANT: This Order shall be enforced, even without registration, by the courts of any state, the District of Columbia, any U.S. Territory, and may be enforced by Tribal Lands (18 U.S.C. § 2265). Crossing state, territorial, or tribal boundaries to violate this Order may result in federal imprisonment (18 U.S.C. § 2262). As a result of this order, it may be unlawful for you to possess or purchase a firearm or ammunition pursuant to federal law under 18 U.S.C. § 922(g)(8) and/or state, tribal, territorial, or local law. If you have any questions whether these laws make it illegal for you to possess or purchase a firearm, you should consult an attorney.

Only the Court, in writing, can change this Order.

This Order is effective for one year from date of service. VERIFY VALIDITY (call Holder of Record):

THE COURT HEREBY FINDS:

That it has jurisdiction over the parties and subject matter.

Defendant received actual notice of this Hearing and had an opportunity to participate.

Additional findings of this Order and warnings are set forth on the next page(s).

THE COURT, finding reasonable cause to believe that Defendant may commit an act of domestic violence or has committed an act of domestic violence within the past year (or good cause exists to consider a longer period),

HEREBY ORDERS:

NO CRIMES. Defendant shall not commit any crimes, including but not limited to harassment, stalking, or conduct involving the use, attempted use, or threatened use of physical force that would reasonably be expected to cause bodily injury, against Plaintiff or Protected Persons.

NO CONTACT. Defendant shall have no contact with **Plaintiff** except through attorneys, legal process, court hearings, and as checked: Phone Email/Fax Mail Other: _____

NO CONTACT. Defendant shall have no contact with **Protected Persons** except through attorneys, legal process, court hearings and as checked: Phone Email/Fax Mail Other: _____

THE COURT FURTHER ORDERS:

RESIDENCE. Plaintiff is granted exclusive use and possession of the residence listed below.

LAW ENFORCEMENT STANDBY. Defendant may return once with a law enforcement officer to obtain necessary personal belongings. Neither law enforcement nor this protective order can resolve conflicts over property, title, furniture, finances, real estate, or other ownership issues.

PROTECTED LOCATIONS. Defendant shall not go to or near the Plaintiff's or other Protected Person's:

Residence (leave blank if confidential): _____

Workplace (leave blank if confidential): _____

School / Other: _____

FIREARMS. Pursuant to A.R.S. § 13-3602(G)(4), the Court finds that Defendant poses a credible threat to the physical safety of the Plaintiff or Protected Persons. Therefore, Defendant shall not possess, receive, or purchase firearms and shall surrender same within 24 hours of service to: _____

OTHER ORDERS: _____

Date

Judicial Officer

Printed Name

WARNING

This is an official Court Order. If you disobey this Order, you will be subject to arrest and prosecution for the crime of interfering with judicial proceedings and any other crime you may have committed in disobeying this Order.

ADDITIONAL WARNINGS TO DEFENDANT: Violations of this Order should be reported to a law enforcement agency, not the Court. Both parties must notify this Court if an action for dissolution (divorce), separation, annulment or paternity/maternity is filed. This is NOT a parenting time (visitation) or custody order. You must file those requests separately in Superior Court. If you disagree with this Order, you have the right to request a hearing, which will be held within 5 to 10 business days after your written request has been filed in the Court that issued this Order. Nothing the Plaintiff does can stop, change, or undo this Order without the Court's written approval. You must appear in Court to ask a judge to modify (change) or quash (dismiss) this Order. **Even if the Plaintiff initiates contact, you could be arrested and prosecuted for violating this protective order. If you do not want the Plaintiff to contact you, you have the right to request a protective order against the Plaintiff. However, orders are not automatically granted upon request. Legal requirements must be met.**

INJUNCTION AGAINST HARASSMENT

Amended Order

Dating relationship, no law enforcement service fee

Case No.

Court ORI No. _____

County State

Former Case No. _____

PLAINTIFF

First Middle Last

PLAINTIFF IDENTIFIERS

Date of Birth of Plaintiff

And/or on behalf of minor family member(s) and other Protected Person(s): (List name and DOB.)

v.

DEFENDANT

First Middle Last

Defendant/Plaintiff Relationship: _____

Defendant's Address : _____

CAUTION: Weapon Alleged in Petition

Estimated Date of Birth

DEFENDANT IDENTIFIERS

SEX	RACE	DOB	HT	WT
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
EYES	HAIR	<i>Arizona Prohibits Release of Social Security Numbers</i>		
<input type="text"/>	<input type="text"/>			
DRIVER'S LICENSE #		STATE	EXP DATE	
<input type="text"/>		<input type="text"/>	<input type="text"/>	

WARNINGS TO DEFENDANT: This Injunction shall be enforced, even without registration, by the courts of any state, the District of Columbia, any U.S. Territory, and may be enforced by Tribal Lands (18 U.S.C. § 2265). Crossing state, territorial, or tribal boundaries to violate this Injunction may result in federal imprisonment (18 U.S.C. § 2262). Federal law provides penalties for possessing, transporting, shipping, or receiving any firearm or ammunition (18 U.S.C. § 922(g)(8)). **Only the Court, in writing, can change this Injunction.**

This Injunction is effective for one year from date of service. VERIFY VALIDITY (call Holder of Record):

THE COURT HEREBY FINDS:

That it has jurisdiction over the parties and subject matter.

Defendant received actual notice of this Hearing and had an opportunity to participate.

Additional findings of this Injunction and warnings are set forth on the next page(s).

THE COURT, FINDING REASONABLE CAUSE, HEREBY ORDERS:

NO CRIMES. Defendant shall not commit any act of "harassment" against Plaintiff or Protected Person(s).

NO CONTACT. Defendant shall have no contact with **Plaintiff** except through attorneys, legal process, court hearings, and as checked: Phone Email/Fax Mail Other: _____

NO CONTACT. Defendant shall have no contact with **Protected Person(s)** except through attorneys, legal process, court hearings and as checked: Phone Email/Fax Mail Other: _____

THE COURT FURTHER ORDERS:

PROTECTED LOCATIONS. Defendant shall not go to or near the Plaintiff's or other Protected Person's:

- Residence (leave blank if confidential): _____
- Workplace (leave blank if confidential): _____
- School / Other: _____

OTHER ORDERS. _____

Date

Judicial Officer

Printed Name

ADDITIONAL WARNINGS TO DEFENDANT:

This is an official Court Order. If you disobey this Injunction (even if the Plaintiff contacts you), you may be arrested and prosecuted for the crime of interfering with judicial proceedings and any other crime you may have committed in disobeying this Injunction. Violations of this Injunction should be reported to a law enforcement agency, not the Court. Both parties must notify this Court if an action for dissolution (divorce), separation, annulment or paternity/maternity is filed. This is NOT a parenting time (visitation) or custody order. You must file those requests separately in Superior Court. If you disagree with this Injunction, you have the right to request a hearing, which will be held within 10 business days after your written request has been filed in the Court that issued this Injunction. Nothing the Plaintiff does can stop, change, or undo this Injunction without the Court's written approval. You must appear in Court to ask a judge to modify (change) or quash (dismiss) this Injunction. **Even if the Plaintiff initiates contact, you could be arrested and prosecuted for violating this protective order. If you do not want the Plaintiff to contact you, you have the right to request a protective order against the Plaintiff. However, orders are not automatically granted upon request. Legal requirements must be met.**

INJUNCTION AGAINST WORKPLACE HARASSMENT

Amended Order

Case No.

Court ORI No. _____

County State

Former Case No. _____

PLAINTIFF EMPLOYER

And on behalf of Protected Person(s): (List name(s))

AUTHORIZED AGENT

v.

DEFENDANT

First Middle Last

Defendant/Plaintiff Relationship: _____

Defendant's Address : _____

CAUTION: Weapon Alleged in Petition

Estimated Date of Birth

DEFENDANT IDENTIFIERS

SEX	RACE	DOB	HT	WT
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
EYES	HAIR	<i>Arizona Prohibits Release of Social Security Numbers</i>		
<input type="text"/>	<input type="text"/>			
DRIVER'S LICENSE #		STATE	EXP DATE	
<input type="text"/>		<input type="text"/>	<input type="text"/>	

WARNINGS TO DEFENDANT: This Injunction shall be enforced, even without registration, by the courts of any state, the District of Columbia, any U.S. Territory, and may be enforced by Tribal Lands (18 U.S.C. § 2265). Crossing state, territorial, or tribal boundaries to violate this Injunction may result in federal imprisonment (18 U.S.C. § 2262). Federal law provides penalties for possessing, transporting, shipping, or receiving any firearm or ammunition (18 U.S.C. § 922(g)(8)). **Only the Court, in writing, can change this Injunction.**

This Injunction is effective for one year from date of service. VERIFY VALIDITY (call Holder of Record):

THE COURT HEREBY FINDS:

That it has jurisdiction over the parties and subject matter.

Defendant received actual notice of this Hearing and had an opportunity to participate.

Additional warnings are set forth on the next page(s).

THE COURT, FINDING REASONABLE CAUSE, HEREBY ORDERS:

NO CONTACT. Defendant shall have no contact with **Plaintiff employer** or other person while that person is on or at the employer's property or place of business or is performing official work duties except through attorneys, legal process, court hearings and as checked: Phone Email/Fax Mail Other: _____

NO CONTACT. Defendant shall have no contact with **Protected Person(s)** except through attorneys, legal process, court hearings and as checked: Phone Email/Fax Mail Other: _____

Case No. _____ Defendant: _____ Date: _____

Defendant's Guide Sheet for Protective Orders - Please Read Carefully

The following information is provided to further explain the protective order that has been served upon you and your responsibilities as the Defendant.

1. You have been served with one of the following protective orders:

ORDER OF PROTECTION: An Order of Protection is used for a "family" relationship between you and the Plaintiff. This can include one of the following: 1) married now or in the past, 2) live together now or lived together in the past, 3) parent of a child in common, 4) one of you is pregnant by the other, 5) you are a relative (parent, in-law, brother, sister, or grandparent), or 6) current or previous romantic or sexual relationship. The Plaintiff has alleged that you have committed or may commit an act of domestic violence.

INJUNCTION AGAINST HARASSMENT: The Plaintiff has alleged that you have committed a series of acts (more than one) of harassment against the Plaintiff within the last year.

INJUNCTION AGAINST WORKPLACE HARASSMENT: This Injunction, alleging a single act or series of acts of harassment, has been filed against you by an employer or owner of a business or operation for the benefit of an employee or the business.

2. OTHER PROTECTED PERSONS: It is possible that you will be referred to Superior Court if your children are listed as protected persons in this order. Only a Superior Court Judge can decide child custody or parenting time in a separate action.

3. SERVICE AND EFFECT: This protective order is valid for one year from the date it was served on you and is enforceable by law enforcement in any state or tribal nation in the United States.

4. PROTECTIVE ORDER HEARING: If you disagree with this protective order, you have the right to request a hearing, which will be held within 5 to 10 business days after your written request has been filed in the court that issued this order. If a hearing is held and the Order remains in effect or is modified, and you and the Plaintiff 1) are married now or in the past, 2) live together now or lived together in the past, or 3) are parents of a child in common, you may be prohibited from possessing a firearm. This firearms prohibition may apply even if you fail to appear for the hearing. If you have questions as to whether your request for a hearing can result in this firearms prohibition, you should contact an attorney. The Court cannot give you legal advice.

5. MODIFYING OR QUASHING (DISMISSING) THIS PROTECTIVE ORDER: Only a judge can modify or quash (dismiss) this protective order. If you file an action for maternity, paternity, annulment, legal separation, or dissolution against the Plaintiff, you need to advise this court at once. **Nothing the Plaintiff does can stop, change, or undo this protective order without the Court's written approval.**

6. PLAINTIFF CONTACT: Even if the Plaintiff initiates contact, you could be arrested for violating this protective order. You have the right to request a protective order against the Plaintiff if you do not want the Plaintiff to contact you. However, orders are not automatically granted upon request. Legal requirements must be met.

7. LAW ENFORCEMENT STANDBY: If standby has been ordered by the judge on this protective order, you may return to the residence once with a law enforcement officer to obtain necessary personal belongings. Neither law enforcement nor this protective order can resolve conflicts over property, title, furniture, finances, real estate, or other ownership issues.

8. FIREARMS: If the judge has ordered under state law that you shall not possess, receive, or purchase firearms or ammunition, you must surrender them within 24 hours after service to the law enforcement agency named on this protective order and should request them to issue proof of that surrendering. You may also be required to provide documentation to the court that firearms were transferred to the appropriate law enforcement agency.

Plaintiff Birth Date: _____ v. Defendant	Case No. _____	DECLARATION OF SERVICE OP/IAH/IAWH Issue Date ___/___/___ (mm/dd/ccyy)
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USE THIS FORM ONLY IF YOU ARE A PERSON AUTHORIZED UNDER A.R.C.P. 4 OR ARS § 13-3602(Q) TO SERVE LEGAL PAPERS.

The undersigned, being first duly qualified by law, swears or certifies that a copy of the following was served upon Plaintiff Defendant on ___/___/___ at _____ a.m. / p.m.
 (Date) (Time)

 (address)

- | | |
|--|---|
| <input type="checkbox"/> Petition and Order of Protection (OP) | <input type="checkbox"/> Modified OP, dated ___/___/___ |
| <input type="checkbox"/> Petition and Injunction Against Harassment (IAH) | <input type="checkbox"/> Modified IAH, dated ___/___/___ |
| <input type="checkbox"/> Petition and Injunction Against Workplace Harassment (IAWH) | <input type="checkbox"/> Modified IAWH, dated ___/___/___ |
| <input type="checkbox"/> Notice of Hearing | <input type="checkbox"/> Other _____ |

Plaintiff advised of service Yes No

Declarant is a: registered process server peace/correction/detention officer authorized by the Court

 Print the following: Name/Agency/Identification No.

Charges*: Services \$_____ Mileage \$_____ Fees Paid \$_____ Total \$_____

*** No charges/fees of any type for IAH that arises from a dating relationship or any OP.**

I declare under penalty of perjury that the foregoing is true and correct pursuant to ARCP 80(i)

 Signature of Person Serving Document

 Date

Defendant description:

Sex	Race	DOB	HT	WT	Eyes	Hair	Driver's License #	State	Distinguishing Features

Plaintiff Birth Date: _____ v. _____ Defendant	Case No. _____	<p>NOTICE OF HEARING PRIOR TO ISSUANCE OF:</p> <p><input type="checkbox"/> ORDER OF PROTECTION</p> <p><input type="checkbox"/> INJUNCTION AGAINST HARASSMENT</p> <p><input type="checkbox"/> INJUNCTION AGAINST WORKPLACE HARASSMENT</p>
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A petition for a protective order has been filed with this Court. To allow for both parties to be heard before issuing a protective order, a hearing is set for this matter on:

Date: ___/___/___ Location/Courtroom: _____
 (mm/dd/ccyy)
 Time: _____ a.m./p.m.

At this hearing, the Plaintiff and the Defendant will be permitted to present testimony and evidence to the Court.

DEFENDANT’S WARNING: IF YOU FAIL TO APPEAR AT THIS HEARING, A PROTECTIVE ORDER MAY BE ISSUED AGAINST YOU AS REQUESTED BY THE PLAINTIFF.

_____ Date

_____ Judicial Officer/Clerk

CERTIFICATE OF TRANSMITTAL

Notice mailed provided personally to Plaintiff on ___/___/___ by _____
 Notice mailed provided personally to Defendant on ___/___/___ by _____

DEFENDANT’S MAILING ADDRESS:

 Telephone Number: _____

DEFENDANT’S WORK ADDRESS:

Defendant description:

Sex	Race	Birth Date	Height	Weight	Eyes	Hair	Driver’s License No. & State