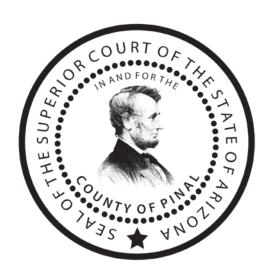
NAME CHANGE FOR A FAMILY



PINAL COUNTY

TO MAKE A REQUEST FOR A CHANGE OF NAME FOR A FAMILY

INSTRUCTIONS AND FORMS

Provided as a Public Service by Amanda Stanford Clerk of the Superior Court

REQUEST A CHANGE OF NAME FOR A FAMILY

This packet contains general information and instructions to file an Application for Release of Excess Proceeds of Sale. Be sure this packet contains the following documents:

Order	Title	#of Pages
1	Table of Contents (This Page)	1
2	Checklist – You may use these forms if	1
3	Procedures: "How to File a Change of Name for Family"	3
4	Civil Cover Sheet	2
5	"Application for Change of Name for Family"	3
6	"Notice of Hearing Regarding Application for Change of Name"	1
7	"Consent of Spouse to Name Change of an Adult and Waiver of Notice"	2
8	"Consent of Parent to Name Change of a Minor Child and Waiver of Notice"	2
9	"Consent of Parent to Name Change of Other Parent and Waiver of Notice"	2
10	"Consent of Minor to Name Change"	2
11	"Affidavit of Service by Certified Mail"	1
12	"Order Changing Name of a Family"	3

You have permission to use these documents for any lawful purpose. These forms shall not be used to engage in the unauthorized practice of law. The Court assumes no responsibility and accepts no liability for actions taken by users of these documents, including reliance on their contents. The documents are under continual revision and are current only for the day they were received. It is strongly recommended that you verify on a regular basis that you have the most current documents.

APPLICATION FOR CHANGE OF NAME OF A FAMILY

CHECKLIST

USE THE FORMS AND INSTRUCTIONS in this packet only if the following factors apply to your situation:

✓ Y	You want to ask the court to change your name,
	AND
✓ Y	You are an adult 18 years or older,
	AND
✓ Y	You do have minor children,
	AND
✓ Y	You are the parent or guardian of the child(ren).
a name	For information regarding name changes that can be obtained without going to court, or to add to, or change a name on a birth certificate, please contact the Arizona Department of Health, Bureau of Vital Records at (602) 364-1237.

READ ME: It is very important for you to know that when you sign a court document, you may be helping or hurting your court case. Before you sign any court document, or get involved with a court case, it is important that you see a lawyer to make sure you are doing the right thing.

PROCEDURES

HOW TO FILE FOR A CHANGE OF NAME WITH THIS COURT FOR A FAMILY

STEP 1: FILL OUT THE FORMS: Use Black Ink Only. Keep Forms Neat & Clean. Do Not Fold Forms. Do Not Use Line Paper When Including Attachments

Fill out the "Application for Change of Name for a Family", "Civil Cover Sheet" and the "Notice of Hearing Regarding Application for Change of Name" (leave date, time and location blank).

STEP 2: MAKE COPIES:

Make 2 copies of the "Application for Change of Name for a Family"

STEP 3: FILE THE PAPERS AT THE COURT:

WHO: Who must file the "Application for Name Change of a Family"?

The husband or wife, or their attorney, must file the papers. (The family may be included in one application with one filing fee)

Visit our website for office locations or feel free to give us a call.

Contact Information for all Offices

Toll Free: 888.431.1311 • Local: 520.509.3555 or 311 • Fax: 520.866.5320 www.coscpinalcountyaz.gov/office.html

FEES:

Please check with the Clerk's office for the current filing fee. The fee is payable to the Clerk of the Superior Court by cash, money order, visa or MasterCard. If the filing fee is a hardship and you think a fee deferral is appropriate, ask the staff at the Customer Service Counter for an Application for Fee Deferral before you file your Petition.

Note: With the Application for Deferral, you must provide proof of income (copy of your last 2 most recent paystubs)

PAPERS:

Give your original application and all copies to the Clerk along with the filing fee. Make sure the filing clerk conforms (stamps) all of your copies and returns them to you.

STEP 4: SCHEDULE YOUR HEARING AT THE TIME OF FILING:

After filing your application, the clerk will complete the "Notice of Hearing Regarding Application for Change of Name" to show the date (depending on your method of service), time, and place of your hearing. You must request copies of this form.

STEP 5: NOTIFY ANY INTERESTED PARTY:

- If your spouse is not included in the requested name change, they must be notified about your request for name change and the scheduled hearing.
- If the parent of one or more of the minor children is not included in the requested name change, they must also be notified about your request for name change and the scheduled hearing.
- If the child is 14 years or older, they must sign the "Consent of Minor to Name Change" included in this packet, and have it notarized or attend the hearing.

HOW TO NOTIFY: If you know where the person(s) lives, you can do one of the following:

- 1. IF THE PERSON AGREES WITH YOUR REQUEST Give them a stamped copy of your application and the "Notice of Hearing Regarding Application for Change of Name" that shows the date, time, and place of your hearing. Then, have the person complete either the form entitled, "Consent of Parent to Name Change of a Family and Waiver of Notice" or Consent of Spouse to Name Change of an Adult and Waiver of Notice" and have it notarized. These documents serve as your proof of notice. Bring the signed and notarized "Consent of Parent/Spouse to Name Change of a Family and Waiver of Notice" to the hearing.
- 2. IF THE PERSON DOES NOT AGREE WITH YOUR REQUEST OR YOU ARE NOT SURE IF HE/SHE AGREES Give the person a stamped copy of your application and the "Notice of Hearing Regarding Application for Change of Name" that shows the date, time, and place of your hearing. Then, have the person sign an "Acceptance of Service". That notarized form serves as the proof of notice. Bring the signed and notarized "Acceptance of Service" to the hearing; OR.
- 3. Send a copy of your application bearing the Clerk's stamp and the "Notice of Hearing Regarding Application for Change of Name" showing the date, time, and place of hearing by certified mail/restricted delivery (return receipt requested). This must be done at least 30 days before the hearing. Proof of notice for this step is the card returned to you from the Post Office showing delivery. Bring the card and a completed "Affidavit of Service by Certified Mail" to the hearing. The person who should receive notice of the hearing must sign the return receipt.

If you do NOT know where the parent(s) lives:

A Notice of Hearing that shows the date, time, and place of your hearing must be published once in a newspaper of general circulation in Pinal County at least 14 days before the hearing. This is called notice by publication.

If notice is by publication, you must complete a notarized statement explaining in detail what efforts you made to locate the person(s). Bring that statement with you to the hearing. The Court will not accept notification by publication unless diligent efforts have been made to locate the person for whom notification is required.

STEP 6: ATTEND THE HEARING:

WHO:

All adults who are requesting a name change **MUS**T be present at the hearing. In addition, if the request is for a minor who is 14 years or older, that child must either be present at the hearing or you may provide a notarized statement from the child consenting to the name change.

BRING: These documents are required for your hearing:

- 2 copies of "Order Changing Name for a Family"
- Photo identification for any person(s) who requests the change of name
- A Clerk stamped copy of all filed documents
- Proof of Notice as described above in Step 5
- Notarized consent from the other parent or proof that the other parent was served with notice of the Application and the Notice of Hearing.
- Prior Name Change orders (If applicable)
- Proof of naturalization or resident alien status (If applicable)
- Certified copy of child(ren)'s birth certificate(s)
- Order terminating parental rights of the other parent (if applicable)
- Adoption Decree (if applicable)
- Proof of Guardianship (if applicable)
- Death Certificate of minor child's parent (if applicable)
- If the person requesting the change of name, or the child is not a United States citizen, his/her passport or proof of immigration status must also be provided at time of hearing.

Always make sure that you make a copy of any documents you submit to the Court and keep those copies for your records.

AFTER THE HEARING:

If the Judge grants the name change(s), the Order Changing Name will be signed and you will be directed to the Customer Service Counter to receive a conformed copy of the Order.

You may need to purchase a certified copy of the Order to complete the change of name with other state and local government agencies.

Please check with the Clerk's office for the current fee for purchasing a "Certified Copy" of the Order Changing Name. The fee is payable to the Clerk of the Superior Court by cash, money order, visa or MasterCard.

In and For the County of	
Case Number	
CIVIL COVER SHEET- NEW FILING ONL (Please Type or Print)	Y
Plaintiff's Attorney	
Attorney Bar Number	
Plaintiff's Name(s): (List all)	Plaintiff's Address:
(List additional plaintiffs on page two and/or attach a	separate sheet).
Defendant's Name(s): (List All)	
IMPORTANT: Any case category that has an	ER OR MONETARY RELIEF CLAIMED: asterisk (*) MUST have a dollar amount claimed or Tier rsy or place an "X" next to the discovery tier to which the
Amount Claimed \$	Γier 1
	URE OF ACTION
that has an asterisk (*) MUST have a dollar a	most accurately describes your primary case. Any case category mount claimed or Tier selected as indicated above.
	nost accurately describes your primary case. Any case category

Buyer-Plaintiff*			
Fraud*		UNCLASSIFIED CIVI	<u>L</u> :
Other Contract (e.g., Breach of Contract)*		Administrative Review	v
Excess Proceeds – Sale*		(See lower court appear	al cover sheet in Maricopa)
Construction Defects (Residential/Commerc	ial)*	Tax Appeal	
Six to Nineteen Structures*		(All other tax matters mu	st be filed in the AZ Tax Court)
☐Twenty or More Structures*		Declaratory Judgment	
Credit Card Debt (Maricopa County Filings	Only)*	Habeas Corpus	
		Landlord Tenant Dispu	ute – Other*
OTHER CIVIL CASE TYPES:		Declaration of Factual	Innocence (A.R.S. §12-771)
Eminent Domain/Condemnation*		Declaration of Factual	Improper Party Status
Eviction Actions (Forcible and Special Detail	iners)*	☐Vulnerable Adult (A.F	R.S. §46-451)*
Change of Name		Tribal Judgment	
Transcript of Judgment		Structured Settlement	(A.R.S. §12-2901)
Foreign Judgment		Attorney Conservators	hips (State Bar)
Quiet Title*		Unauthorized Practice	
Forfeiture*			on for Foreign Jurisdiction
Election Challenge		Secure Attendance of	
NCC – Employer Sanction Action (A.R.S. §	23-212)	Assurance of Discontinuation	
Injunction against Workplace Harassment		In-State Deposition for	
Injunction against Harassment		Eminent Domain – Lig	
Civil Penalty		Interpleader – Automo	
Water Rights (Not General Stream Adjudica	tion)*	*	ate (A.R.S. §36-333.03)
Real Property*		Employment Dispute -	
Special Action against Lower Courts		Employment Dispute -	
(See lower court appeal cover sheet in Mario		Verified Rule 45.2 Pet	
☐Immigration Enforcement Challenge (A.R.S	. §§1-501,	Other (Specify)*	
1-502, 11-1051)			
EME	RGENCY ORI	DER SOUGHT:	
Temporary Restraining Order Pro	ovisional Remedy	y OSC	Election Challenge
Employer Sanction Oth	ner (Specify)		
COMMERCI	IAL COURT	Maricopa County Only)
This case is eligible for the commercial of			
commercial court. More information on the cor			
website at https://www.superiorcourt.maricopa.			inis, are available on the court's
website at https://www.superforcourt.marreopa.	gov/commercial-	<u>courv</u> .	
Additional Plaintiff(s)			
Additional Flamun(s)			
Additional Defendant(s)			

Name of Person Filing: Street Address: City, State, Zip Code: Telephone Number: Email Address: ATLAS Number (if applicable) Representing Self (No Attorney) or Representing Attorney, Bar Number:	ented by Attorney
	COURT OF ARIZONA NAL COUNTY
In the Matter of:	CASE NUMBER: S1100CV2
	APPLICATION FOR CHANGE OF NAME FOR A FAMILY [351]
(Names of Persons who request a change of name)	HONORABLE:
STATEMENTS TO THE COURT, UNDER	
1. INFORMATION ABOUT ME, THE APPLICAN	
·	••
Address:	
Place of Birth:	
	OR WHOM THIS NAME CHANGE IS REQUESTED
A. Name:	
Date of Birth:	
_,, _	
Requested Name:	

В.	Name:	
	Addres	ss:
	Date o	f Birth:
		of Residence:
		of Birth:
	Relation	onship to Applicant:
	Reque	sted Name:
C.	Name:	
		ss:
		f Birth:
	County	of Residence:
	Place	of Birth:
		nship to Applicant:
	Reque	sted Name:
3.	reside	List for each person their current name, address, date of birth, county of ence, place of birth, relationship to Applicant, and the new name they request. ON FOR THIS REQUEST FOR CHANGE OF NAME est that the names be changed as listed above for the following reasons:
4.	STATE	EMENTS TO THE COURT REQUIRED BY ARIZONA LAW (A.R.S. §12-601(C))
4.		EMENTS TO THE COURT REQUIRED BY ARIZONA LAW (A.R.S. §12-601(C)) the boxes that indicate a true statement.
4.		
4.	Check	the boxes that indicate a true statement. I submitted this application solely for the benefit and in the best interest of the persons for whom
4.	a.	I submitted this application solely for the benefit and in the best interest of the persons for whom the name change is requested. I understand and acknowledge that this change of name, if granted, will not release me or anyone for whom a change of name is requested on this application from any obligation incurred or harm

OATH AND VERIFICATION OF APPLICANT

I, the Applicant, being duly sworn and under oath, state that I have read this Application. All the statements in the Application are true, correct, and complete to the best of my knowledge and belief.

Date		S	ignature		
0/1/2016 A 1 2010					
State of Arizona)					
)					
County of)					
(Arizona County)					
` ''					
Subscribed and sworn (or affirmed) before me this	da		,		
	(Day)		(Month)	(Year)	
by					
(Name of Signer)	_				
(Name of Signer)					
Cool (Affin material hors)	-	Noton, Dublic	(Natawala Cianatura)		
Seal (Affix notary seal here)		Notary Public	(Notary's Signature)		

Name of Person Filing: Street Address: City, State, Zip Code: Telephone Number: Email Address: ATLAS Number (if applicable) Representing Self (No Attorney) or Represented If Attorney, Bar Number:	d by Attorney
	OURT OF ARIZONA L COUNTY
In the Matter of:	CASE NUMBER: S1100CV2
	NOTICE OF HEARING REGARDING APPLICATION FOR CHANGE OF NAME
Name(s) of person(s) requesting name change	HONORABLE:
·	portant court proceeding that affects your rights has been e other court papers, contact an attorney for legal advice.
	filed with the Court an Application for Change of Name. At o grant or deny the requested name change. If you wish to e scheduled hearing.
2. COURT HEARING. A court hearing has be	en scheduled to consider the Application as outlined below:
DATED: (Month/Day/Year)	(Applicant's Signature)
THE COURT COMPLETE	S THE FOLLOWING SECTION
DATE:	TIME:
LOCATION: Pinal County Justice Complex - 971	N Jason Lopez Circle, Bldg A – Florence AZ 85132
BEFORE THE HONORABLE:	

Name of Person Filing: Street Address:		
·		
Telephone Number: Email Address:		
☐ Representing Self (No Attorney) If Attorney, Bar Number:	or Represented by Attorney	
	SUPERIOR COURT OF ARIZ PINAL COUNTY	ONA
In the Matter of:	CASE NUMBER:	S1100CV2
	CONSENT OF S NAME CHANGE WAIVER OF N	OF AN ADULT AND
Name of Applicant	HONORABLE:	
REQUIRED INFORMATION F	ROM SPOUSE, UNDER OATH:	
1. INFORMATION ABOUT ME:		
Name:		
Address:		
Data of Dietle		
☐ I am the spouse of the	applicant.	
2. I have read the Application for	Name Change and I consent to my s	oouse changing their name to:
(First)	(Middle)	(Last)
3. I waive notice of all further pro	ceedings in this matter.	

OATH OF SPOUSE:

Date			Signature		
State of Arizona) County of) (Arizona County)					
Subscribed and sworn (or affirmed) before me this	(Day)	_ day	(Month)	_ 20 _	(Year)
(Name of Signer)	_				
Seal (Affix notary seal here)	_		Notary Public (Notary's Signature)		

Street City, S Teleph Email	Address: State, Zip Code: none Number: Address:		
☐ Re	presenting Self (No Attorney)	or Represented by Attorney	
		SUPERIOR COURT OF ARIZ	CONA
In the	Matter of:	CASE NUMBER:	S1100CV2
			PARENT TO NAME CHANGE OF DAND WAIVER OF NOTICE
A Mine	or	HONORABLE:	
REQ	UIRED INFORMATION	FROM PARENT, UNDER OA	гн:
1.	INFORMATION ABOUT	ΛE:	
	Name:		
	Address:		
	I am the natural ☐ MOTH	ER or FATHER of the minor child	named above.
	I am the adoptive MOT	HER or FATHER of the minor chil	d named above.
2.	I have read the Application	n for Name Change and consent to ch	nanging the child's name to:
3.	I waive notice of all further	proceedings in this matter.	

OATH OF THE PARENT

Date		Signature	
State of Arizona)			
)			
County of)			
(Arizona County)			
Subscribed and sworn (or affirmed) before me this _	day		<u>,</u> 20
	(Day)	(Month)	(Year)
by	_		
(Name of Signer)			
	_		
Seal (Affix notary seal here)		Notary Public (Notary	r's Signature)

Name o	of Person Filing:					
	Address:					
•	State, Zip Code:					
-	hone Number:					
	Address:					
	S Number (if applicable)presented by Attorney					
	rney, Bar Number:					
	SUPERIOR COURT OF ARIZOI PINAL COUNTY	IA				
In the I	Matter of: CASE NUMBER: S	1100CV2				
		ENT TO NAME CHANGE OF ND WAIVER OF NOTICE				
A Minor	or HONORABLE:					
REQU	UIRED INFORMATION FROM PARENT, UNDER OATH					
1.	INFORMATION ABOUT ME:					
	Name:					
	Address:					
	Telephone:					
	Date of Birth:					
	☐ The applicant and I have at least one child in common.					
2.	I have read the Application for Name Change and consent to the other parent changing their name to:					
3.	I waive notice of all further proceedings in this matter.					

OATH OF THE PARENT

Date			Signa	ture		
State of Arizona)						
Country of						
County of) (Arizona County)						
(Alizona County)						
Subscribed and sworn (or affirmed) before me this		day		,	20	
	(Day)	day	(Mor			(Year)
	(=)		(,		(1041)
by	_					
(Name of Signer)						
	_					
Seal (Affix notary seal here)			Notary Public (I	Notary's Signature)		

	of Person Filing:		
	Address: state, Zip Code:		
•	one Number:		
Email	Address:		
_		or ☐ Represented by Attorney	
		SUPERIOR COURT OF ARIZED	ZONA
In the	Matter of:	CASE NUMBER:	S1100CV2
		(Only if Minor is	MINOR TO NAME CHANGE is 14 or Older)
A Mino	or	HONORABLE:	
REQ	UIRED INFORMATION	FROM MINOR, UNDER OATI	1 :
1.	INFORMATION ABOUT I	ME:	
	Name:		
	Address:		
	Telephone:		
	Date of Birth:		
	Place of Birth:		
	☐ I am the minor who is	the subject of this name change requ	est.
	☐ I am at least 14 years	of age.	
2.	I have read the Application	n for Name Change and consent to cl	nanging my name to:
3.	I waive notice of all further	r proceedings in this matter.	

OATH OF THE MINOR

Date			S	ignature		
State of Arizona)						
)						
County of						
(Arizona County)						
Outrouited and accomplete of the fore and the		d			00	
Subscribed and sworn (or affirmed) before me this	(Dev)	day		(Month)	20 _	(Year)
	(Day)			(wonth)		(Tear)
by						
(Name of Signer)						
Seal (Affix notary seal here)	_		Notary Public	(Notary's Signature)		

Stro City Tel Em ATI	eet Address: y, State, Zip Code: ephone Number: ail Address: LAS Number (if applicable) Representing Self (No Attorney) or		Attorney		
	the Matter of:	AFF CEF	DUNTY SE NUMBER: FIDAVIT OF S RTIFIED MAI	S1100CV2 SERVICE BY L	
	me of Applicant				
1.	I am familiar with the facts stated in to of the "Application for Change of North Name" on the person named below	lame" and the "N	Notice of Hea	aring Regarding Appl	lication for Change
	Person served (name of other pa	rtv):			
	Address where other party was s				
	Date of receipt by the other party				
2.	The Application and Notice listed abo of which is attached to this Affidavit or			party as shown by the	receipt, the original
	I swear or affirm that the information	n on this docum	nent is true a	and correct under pen	alty of perjury.
Dat	de e			Signature	
Sta	te of Arizona)				
Co	unty of) (Arizona County)				
Sub	oscribed and sworn (or affirmed) before me	e this	day		
by	(Name of Signer)	(Day) 		(Month)	(Year)
Sea	al (Affix notary seal here)		Notary	Public (Notary's Sign	ature)

SUPERIOR COURT OF ARIZONA PINAL COUNTY

In the Matter of:				CASE NUMBER: S1100CV2			
				ORDER CHANG	GING NAME FOR FAMILY		
Name o	f person(s) who re	quest a chan	ge of name	HONORABLE: _			
1. 2. 3. 4. IT IS I	This Court has ju Good cause exis It is in the best in	me before the prisdiction to the terest of t	change the nai is application. minor child(rer	mes of the persons			
	(First) Date of Birth:		(Middle) Year)	(Last)			
	Place of Birth:	(City)		(State)	(Nation)		
	IS CHANGED TO	O:					
-	(First))		(Middle)	(Last)		
	The name on th	e birth Certi	ficate or	urrent Legal Name	: :		
	(First)		(Middle)	(Last)			
	Date of Birth:	(Month)	(Day) (Year)			
	Place of Birth:	(City)		(State)	(Nation)		

IS CHANGED TO: (First) (Middle) (Last) The name on the birth Certificate or \square Current Legal Name: (Middle) (Last) Date of Birth: (Month) (Year) Place of Birth: (City) (State) (Nation) **IS CHANGED TO:** (First) (Middle) (Last) The name on the birth Certificate or Current Legal Name: (First) (Middle) (Last) Date of Birth: (Month) (Year) Place of Birth: (City) (State) (Nation) **IS CHANGED TO:** (First) (Middle) (Last) The name on the birth Certificate or Current Legal Name: (First) (Middle) (Last) Date of Birth: (Month) (Year) Place of Birth:

(State)

(City)

(Nation)

IS CHANGED TO: (First) (Middle) (Last) 2. For the person born in the State of Arizona, the Office of Vital Records is ordered to amend the birth record to reflect the new name as ordered above. Note that except for correction of error, a woman's maiden name as recorded on the birth record, is unaffected by an order for Change of Name (or by marriage) For the person born in a state other than Arizona, to the extent that the agency that maintains birth records in that state is authorized to honor an order of this Court, that agency is requested or ordered to amend its birth record to reflect the new name(s) as ordered above. 3. This Order **DOES NOT** establish paternity or add the name of a father to a birth certificate. 4. This Order **DOES NOT** release the persons named above from any obligations incurred or harm any rights of property or action in any original name. 5. Other Orders: *MAY NOT be used to establish paternity or to add the name of a father to a birth certificate. DONE IN OPEN COURT this _____ day of ____ 20 Superior Court Judge/Special Commissioner