

FILED  
CLERK OF SUPERIOR COURT

2017 DEC -5 PM 4:09

BY MAN

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA**

**IN AND FOR THE COUNTY OF PINAL**

**Transition to the *Court Appointment Reporting System* ("CARS") for *Legacy* Appointments;  
Discontinuation of *Legacy* Paper Billing; and *Legacy* Claim Period.**

**ADMINISTRATIVE ORDER**

**No. 2017-00** 56

**Whereas** the Presiding Judge has general administrative authority over the Judicial Branch of government in Pinal County, and the Presiding Judge implemented the *Court Appointment Reporting System* ("CARS") on November 1, 2016, to efficiently manage appointments and process billing submitted under the authority of *Administrative Order 2016-0007*, as amended;

**Whereas** the court appointments that were made under the authority that preceded *Administrative Order 2016-0007*, known as *Legacy* appointments, have continued to be submitted to Court Administration using a paper billing and claim system;

**Whereas** the efficient processing of *Legacy* appointments necessitates a full transition to CARS and discontinuation of the paper billing and claim system and requires that final billing be submitted by an established deadline;

**IT IS HEREBY ORDERED** that billing and claims for *Legacy* appointments may be submitted using CARS, effective immediately.<sup>1</sup>

**IT IS FURTHER ORDERED** that Court Administration's paper billing and claim system for *Legacy* appointments shall be discontinued on January 19, 2018, and all billing and claims for *Legacy* appointments must thereafter be submitted using CARS.<sup>2</sup>

<sup>1</sup> CARS can be obtained from Court Administration (*Legacy* appointments require version 1.23 or higher).

<sup>2</sup> The *Billing Special Master* is authorized to permit paper billing on a limited basis for *Legacy* appointments of attorneys and providers who have few appointments in this Court, and Court Administration shall instead enter such data in CARS.

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**IT IS FURTHER ORDERED** that an objective deadline is established to submit a claim on a *Legacy* appointment, which is the earlier of the (1) frequency or date ordered by the Court; or (2) within six months following substantial completion<sup>3</sup> of the appointment, as determined by Court Administration. Thereafter, subject to the following grace period, any claim is forfeited.

**IT IS FURTHER ORDERED** that any claim on a *Legacy* appointment that is now beyond the claim period that is established in the preceding paragraph, or that will be beyond that claim period before January 31, 2018, must be submitted no later than January 31, 2018, unless approved by the Presiding Judge.<sup>4</sup>

**DATED** this 5 day of December, 2017.

  
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HONORABLE STEPHEN F. MCCARVILLE  
PRESIDING JUDGE

Original filed with: Hon. Amanda Stanford,  
Clerk of the Superior Court

Copy to: Superior Court Judges  
Justices of the Peace  
Pinal County Board of Supervisors  
Hon. Kent Volkmer, County Attorney  
Greg Stanley, County Manager  
James Mannato, Public Defender  
Pinal County Bar Association  
Todd Zweig, Court Administrator  
Administrative Office of the Courts (AOC)

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<sup>3</sup> If a *Legacy* appointment is interrupted for more than ninety (90) days, such as may occur if a person has a warrant outstanding or if a person is receiving treatment to restore competency, the six month claim period shall begin ninety (90) days after the interruption commenced.

<sup>4</sup> This *Administrative Order* shall not revive or save any claim that was previously disallowed or that may be properly disallowed by any existing standard of Court Administration.