

FILED
CHAD A ROCHE
CLERK OF THE SUPERIOR COURT
BY: BAM
DEPUTY

2014 JAN 21 PM 1:14

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF PINAL

IN THE MATTER OF)
DESIGNATION OF CHIEF)
CLERK FOR THE MARICOPA)
JUSTICE/MAGISTRATE COURTS)
_____)

ADMINISTRATIVE ORDER

NO. 2014-00002

WHEREAS, the Presiding Judge of the Superior Court of Arizona, in and for Pinal County, is the chief executive officer of the courts and has administrative authority over the courts in Pinal County, and pursuant to Supreme Court Administrative Order 2014-10

IT IS HEREBY ORDERED effective immediately, designating Ms. Karna Buckner as the Acting Chief Clerk of the Maricopa Justice/Magistrate Court.

ACCORDINGLY, Ms. Buckner has the authority to:

Manage personnel at the court including assignment of duties and/or responsibilities;

Implement policies and procedures for the maintenance, filing, storage and retrieval of any and all court document/files;

Implement policies and procedures for case management, including case processing, calendaring, scheduling of hearings and issuance of warrants;

Ensure compliance with all MAS

Identify training issues and direct staff on any continued training

Any other duties and responsibilities as authorized by the Presiding Judge

DATED this 21 day of January, 2014.

BAM



HONORABLE STEPHEN F MCCARVILLE
PRESIDING JUDGE

Original: Filed with the Clerk of the Superior Court
Copies To: Superior Court Judges
Roger Valdez, Presiding Justice of the Peace
Scott Sulley, Justice of the Peace
Jennifer Jones, AOC
Karna Buckner, Acting Chief Clerk
Court Administration
Richard Wintery, Chief Criminal Deputy County Attorney
Victims Assistance Program
Steve Vilhauer, Chief Deputy Clerk of the Court
Odette Apodace, Operations Director